



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING MINUTES**

WEDNESDAY, JANUARY 27, 2021 7:00 PM  
Via. Electronic Participation

# COUNCIL MINUTES

**Meeting can be viewed at:**

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

## **SOUTHWEST MIDDLESEX COUNCIL MINUTES**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on January 27, 2021 at 7:00 p.m.

### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Fire Chief – Colin Shewell, Director of Operations – Greg Storms, Treasurer – Kristen McGill, Planner – Stephanie Poirier, Deputy Clerk – Kendra Kettler

## **1. CALL TO ORDER**

Mayor Mayhew called the meeting to order at 7:00 p.m.

Mayor Mayhew noted that the meeting is being held as a virtual meeting due to the declared emergency, in order to help stop the spread of COVID-19.

Mayor Mayhew confirmed that the meeting will be recorded and streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

## **2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared

## **3. ADDITIONS TO THE AGENDA**

#2021- 022

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT the Regular Agenda of Council dated January 27, 2021 be accepted as presented.

Carried

## **4. DELEGATIONS AND PRESENTATIONS**

None.

## **5. CONSENT AGENDA**

- a. SWM Vouchers
- b. SWM December 2020 Building Report
- c. SCRCA Meeting Highlights
- d. SCRCA January 2021 Update
- e. Strathroy-Caradoc Notice of Study Commencement
- f. Strathroy-Caradoc Official Plan Amendment
- g. Second Declaration of Emergency (O.Reg.50/20) and Board Updates
- h. MLHU & LHSC Supply Constraints
- i. Operation of Off-Road Vehicles
- j. Municipality of West Grey Resolution – Schedule 8 of Bill 229
- k. Municipality of Charlton and Dack Resolution – Municipal Insurance
- l. Township of Southwest Oxford Resolution – Automatic Speed Enforcement
- m. Township of Larder Lake Resolution Support – Municipal Insurance
- n. Ontario Conservation Authority Working Group
- o. Southwest Middlesex January 13, 2021 Meeting Minutes

#2021- 023

Moved by Councillor McGill

Seconded by Councillor Cowell

THAT Southwest Middlesex support the Municipality of Charlton and Dack Resolution regarding Municipal Insurance.

Carried

#2021- 024

Moved by Councillor Cowell

Seconded by Councillor Carruthers

THAT the Council for the Municipality of Southwest Middlesex receives Consent Agenda items 5a through 5o as information, including the approval of the January 13, 2021 budget, Court of Revision and regular meeting minutes.

Carried

## 6. COMMITTEE OF ADJUSTMENT

- B-1/2021, 145 Kennedy Street – Mott → **application withdrawn by applicant**
- B-2/2021, 161 Ewen Ave – Quadco Services for the Handicapped

#2021- 025

Moved by Councillor Sholdice

Seconded by Councillor Vink

THAT Southwest Middlesex moved into Committee of Adjustment to consider planning applications B-2/2021 at 7:18 p.m.

Carried

## 7. PUBLIC MEETINGS

### *UNDER THE PLANNING ACT*

#### .1 P-1/2021, 21941 Hagerty Road – Brett Sharpe

Chair Mayhew calls the Public Meeting for P-1/2021, 21941 Hagerty Road (Sharpe) to order at 7:41 p.m.

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a Zoning Amendment application by Brett Sharpe and for Southwest Middlesex Council to consider the proposal.

The purpose and effect of the zoning by-law amendment is to rezone the subject lands from the Core Commercial (C1) Zone to the Restricted Commercial Site Specific (C2-8) Zone, in order to permit the construction of a 115. 9 m<sup>2</sup> (1,250 sq ft) two-storey single detached dwelling, with a

front yard setback of 6 m whereas the minimum front yard setback is 7.5 m and an exterior side yard setback of 6 m whereas the minimum exterior side yard setback is 7.5 m.

The Chair invited the planner to present the staff report and recommendation and provided comments received from circulated agencies and internal departments.

The Chair invited the applicant to speak to the application.

The Chair invited the members to ask questions and make comments.

The Chair invited registered delegates to make remarks, either for or against the application. There were none.

The Chair asked the Clerk for any written submissions. There were none.

The Chair recessed the meeting at 7:54 p.m. to allow the public to speak to the application.

The Chair resumed the meeting at 7:58 p.m. There were no members of the public who registered to speak to the application.

The Chair invited the applicant to make final remarks.

The Chair declared the Public Meeting for P-1/2021 (Sharpe) closed.

### **Zoning By-law Amendment Application P-1/2021.**

#2021- 026

Moved by Councillor Carruthers

Seconded by Councillor Cowell

**THAT** Application for Zoning By-law Amendment P1-2021, which proposes to rezone the subject lands from the 'Core Commercial (C1) Zone' to the 'Restricted Commercial Site Specific (C2-8) Zone', in order to facilitate the establishment of a single detached dwelling and recognize a deficient front yard setback and exterior side yard setback be **GRANTED**.

#### Reasons:

Consistency with the Provincial Policy Statement would be maintained;

Conformity with the County of Middlesex Official Plan would be maintained;

Conformity with the Municipality of Southwest Middlesex Official Plan would be maintained;

The requirements of the Municipality of Southwest Middlesex Zoning By-law would be maintained.

Carried

7.2 P-02/2021, 1034 Longwoods Road – Tracey Ward & George Lockhart

Chair Mayhew calls the Public Meeting for P-2/2021 1034 Longwoods Road, Tracy Ward and George Lockhart to order at 8:02 p.m.

The purpose of this meeting is to give the public an opportunity to hear all interested persons with respect to a Zoning Amendment application by Tracey Ward and George Lockhart and for Southwest Middlesex Council to consider the proposal.

The purpose and effect of the renewal of a temporary use zoning by-law amendment application (P2-2021) is to allow the applicants to continue to live in a travel trailer as temporary living accommodations for a period not to exceed one year while a replacement dwelling continues to be constructed on the subject land.

The Chair invited the planner to present the staff report and recommendation and noted the comments received from circulated agencies and the public.

The Chair invited the applicant to speak to the application. The applicant was not present.

The Chair invited the members to ask questions and make comments.

The Chair invited registered delegates to make remarks, either for or against the application. There were none.

The Chair asked the Clerk for any written submissions. There were none.

The Chair recessed the meeting at 8:05 p.m. to allow the public to speak to the application.

The Chair resumed the meeting at 8:10 p.m. There were no members of the public who registered to speak to the application.

Chair Mayhew declared the Public Meeting for P-2/2021 (Ward & Lockhart) closed.

Zoning By-law Amendment Application P-2/2021.

#2021- 027

Moved by Councillor Carruthers

Seconded by Councillor Sholdice

**THAT** Application for Zoning By-law Amendment P-2/2021, filed by Tracy Ward and George Lockhart in order to permit the use of a travel trailer for accommodation purposes on the subject lands for a period of time not exceeding one year while a dwelling is continued to be constructed on the lands, be **APPROVED**.

Carried

## **8. STAFF REPORTS**

- a. Fire – No Reports
- b. Administration – No Reports
- c. Building – No Reports
- d. Finance
  - i. 2021 Cost of Living Salary Increases

#2021- 028

Moved by Deputy Mayor Wilkins

Seconded by Councillor Bartlett

THAT Council approves a 0.7% cost of living increase to the Full-Time Non-Union Salary Grid, Part-Time Non-Union Salary Grid, and Volunteer Fire Salary Grid, for 2021 effective, January 1, 2021.

Carried

- e. Operations – No Reports

## **9. NOTICE OF MOTION**

#2021- 029

Moved by Councillor Carruthers

Seconded by Deputy Mayor Wilkins

WHEREAS the current animal control by-law restricts the number of dogs permitted in built up areas to a maximum of two; and  
WHEREAS a limit of three dogs per household is also a common threshold for other municipalities in Ontario;  
THEREFORE staff are directed to bring back a by-law that includes a maximum of three dogs per household in the built-up areas for council's consideration.  
Defeated

#### **10. CORRESPONDENCE AND PETITIONS**

None

#### **11. UNFINISHED BUSINESS**

None

#### **12. NEW BUSINESS**

None

#### **13. COUNTY COUNCIL AND CONFERENCE UPDATE**

The Mayor provided updates related to County Council and Conference update.

#### **14. ANNOUNCEMENTS**

#### **15. CLOSED SESSION**

No Closed Session

#### **16. BY-LAWS**

- i. By-law No. 2020/091 – 3<sup>rd</sup> reading

Being a by-law to provide drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Eichenberger Drain.

- i. By-law No. 2021/006 - 1<sup>st</sup> & 2<sup>nd</sup> Reading

Being a by-law to amend Zoning By-law No. 2011/065 (21941 Hagerty Road)

- ii. By-law No. 2021/007

Being a by-law to amend Zoning By-law No. 2011/065 (Temporary Use - 1034 Longwoods Road)

- iii. By-law No. 2021/008

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (January 27, 2021)

#2021- 030

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

That By-law No. 2020/091 be given third and final reading;

That By-law No. 2021/006 be given first and second readings;

And That By-law No. 2021/007 and 2021/008 be given first, second, third and final reading.

Carried

**17. FUTURE MEETINGS (subject to change)**

- February 10, 2021
- February 24, 2021
- March 10, 2021

**18. ADJOURNMENT**

The Mayor adjourned the meeting at 8:52 p.m.